

PASSPORT SERVICES



SERVICE BY APPOINTMENT *ONLY*

Tuesday - Friday 5:00 - 7:00pm

Saturdays (1st, 2nd, 4th & 5th) 10:00am - 4:00pm

For information please call 631-734-6360

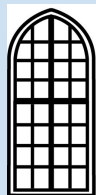
Apply in person if **ANY** of the following is true:

- ◆ You have never been issued a U.S. Passport;
- ◆ You were under the age of 16 when your last passport was issued;
- ◆ Your most recent U.S. Passport was issued more the 15 years ago.;
- ◆ Your most recent passport have been lost/stolen;
- ◆ Your name has changed since your previous passport was issued and you are unable to legally show the changed name.

PASSPORT SERVICES

Service	Fee
Adult Passport	\$110.00
Adult Card	\$30.00
Child Passport	\$80.00
Child Card	\$15.00
Expedite Fee	\$60.00
Application Processing Fee	\$35.00
Photo	\$15.00

- The Library does not accept credit/debt card
- Fees paid to the U.S. Department of State must be by check or money order
- Fees paid to the Library must be paid with cash or check
- All fees are set by the Department of State



**CUTCHOGUE
NEW SUFFOLK
FREE LIBRARY**
OPEN FOR NEW IDEAS

Cutchogue New Suffolk Free Library
27550 Main Road
Cutchogue, NY 11935
631-734-6360
www.cutchoguelibrary.org

FOR YOUR APPOINTMENT, PLEASE BRING WITH YOU:

1. Original proof of citizenship:
(original or certified copy of birth certificate, naturalization certificate).
2. Acceptable form of ID:
(driver's license, existing passport, military ID, or other current government ID).
3. Photocopy of the front and back of the citizenship documentation and form of ID.
4. Current passport photo:
(if you do not have one, the Library can provide one).
5. Payment for the application in the form of a check made out to the U.S. Department of State (\$110 for adult, \$80 for minors).
6. Payment for the processing fee in the form of a check or cash made out to the Cutchogue New Suffolk Free Library (\$35).
7. Payment for the photo in the form of check or cash made out to the Cutchogue New Suffolk Free Library (\$15). Not required to take photo at the Library.

*Regular passports are returned in approximately 4-6 weeks

*Expedited passports are returned in approximately 2-3 weeks