

Reserve & Interlibrary Loan Services

If an item from the Library's collection is unavailable, a patron may request to have that title placed in reserve. Patrons may choose to be notified by telephone, email or text message when their item(s) are ready for pick up.

Materials not found in the Library's collection may be requested from other institutions via interlibrary loan (ILL) agreements provided through the Suffolk Cooperative Library System.

Requests for ILL materials through the county-wide automated circulation system may be made from the Library's Online Public Access Computers (OPAC) or through the Library's website using a valid Library card. Materials requested through the county-wide automated circulation system may be returned at any Library in the county.

The Library staff will make reasonable efforts to locate material in other libraries when it is not in this Library's collection. The borrowing patron must abide by the usage policies and procedures of the lending library. Any fees incurred by the Cutchogue New Suffolk Free Library (including but not limited to shipping, patron damage and late fees) for the use of material borrowed from another library are the responsibility of the borrowing patron.