

## Unattended Child Policy

Children under age ten (10) must be accompanied by a responsible adult when in the Library.

Children age ten (10) and over who are not accompanied by a responsible adult are expected to follow the rules of conduct as outlined in the Library's Patron Conduct Policy and Maintenance of Public Order Policy.

A responsible adult is expected to provide their contact information to an unattended child.

The Library will adhere to the following guidelines concerning unattended children:

- Staff cannot prevent an unattended child from leaving the building/grounds.
- Staff will attempt to contact a responsible adult when an unattended child's:
  - health or safety is at risk
  - behavior disturbs other Library users
  - interferes with Library staff's ability to perform their professional duties
  - actions violate the Library's Patron Conduct Policy or Maintenance of Public Order Policy
- If an unattended child is not picked up by Library closing time, the following guidelines will be followed:
  - Two staff members will remain with an unattended child until the child is picked up.
  - Every reasonable effort will be made by the staff to contact a responsible adult.
  - If a responsible adult cannot be reached, or the child is not picked up within 15 minutes of Library closing, staff will notify the police.
  - Staff are not permitted to provide transportation for any child.
  - Staff remaining with an unattended child after the Library is closed will receive compensation for the time.