

## **Introduction**

The Library is governed by a seven member Board of Trustees which establishes the policies under which the Library operates. The administration of these policies is within the purview of the Library Director who manages the day-to-day operation of the Library.

This handbook reflects the policies and procedures in effect at the present time. The Board of Trustees reserves the right to change them as circumstances require. The Board welcomes policy suggestions in all areas of Library operation. Suggestions should be put in writing and given to the Director at least a week in advance of the next regularly scheduled Board meeting. Meetings are typically held on the third Monday of each month at 6:00pm, please see the online calendar for the most up to date schedule.