
**BOARD OF TRUSTEES
Regular Meeting
Monday, July 17, 2023, 6:00pm
Meeting Minutes**

Present: Wendy Reeve, President; Kathy Perretta, Vice President; Barbara Best, Secretary; Rosemary Winters, Library Director; Helen Corso, Sue Given, Justin Cobis

Absent: Bob McCaughey, Treasurer

1. Call to Order, President Wendy Reeve
As a quorum was present, the meeting was called to order at 6:08 p.m.
2. Adoption of the Agenda
A motion to adopt the agenda was made by Kathy Perretta. The vote was unanimous in favor.
3. Public Expression
There was no public expression.
4. Approval of June 26, 2023 Minutes, Secretary, Barbara Best
A motion was made to approve the June 26, 2023 minutes by Sue Given. The vote was unanimous in favor.
5. Financial Reports, Director Rosemary Winters
 - a. Review of Treasurer's Report (June)
The Treasurer's report for June was reviewed and discussed by the trustees.
 - b. Review of Multi-Fund Report (June)
The Multi-Fund report for June was reviewed and discussed by the trustees.
 - c. Approval of General Fund Warrant*
The General Fund Warrant was reviewed and discussed by the Trustees. A motion to approve the General Fund Warrant dated July 17, 2023 was made by Barbara Best. The vote was unanimous in favor.
 - d. Affirmation of Payroll
Gross Wages for June 9, 2023 were \$36,219.71.
Employer Taxes for June 9, 2023 were \$10,279.73.

Gross Wages for June 23, 2023 were \$46,064.93.
Employer Taxes for June 23, 2023 were \$13,549.44.

Motion to approve the payroll for the pay periods June 9 and June 23, 2023
was made by Kathy Perretta. The vote was unanimous in favor.

6. Director's Report, Rosemary Winters

A motion to approve the Director's report dated July 17, 2023 was made by Helen Corso.
The vote was unanimous in favor.

7. Personnel Report, Rosemary Winters

A motion to approve the Personnel report dated July 17, 2023 was made by Justin Corbis.
The vote was unanimous in favor.

8. **Committee Reports** (*Italicized Committees are currently inactive*)

a. *Investment Committee, Wendy Reeve*

b. *Nominating Committee, Kathy Perretta*

c. *Policy Committee, Wendy Reeve*

d. Research & Development Committee, Bob McCaughey, Barbara Best
See Old Business

e. Building & Grounds Committee, Barbara Best
The Director distributed the B&G report in board packet and reviewed projects with the
trustees.

9. Old Business

a. Future Property Acquisition
Trustees discussed the future property acquisition.

10. New Business

a. Capital Project – Siding Replacement - Upper Dormer above Main Entrance*
The motion to approve \$4,100 to be paid from Capital for Christopher Michael Woodworks,
Inc to remove and replace siding on upper dormer was made by Kathy Perretta. The motion
passed unanimously.

b. July 2023 – June 2024 Trustee List
The trustees reviewed the 2023-2024 Trustee List.

c. Committee Assignments
The trustees discussed committee assignments.

d. 2024 Holiday/Library Closures Schedule

A motion to approve the holiday/closure schedule was made by Sue Given. The motion passed unanimously.

e. 2024 Board of Trustees Meeting Schedule*

A motion to approve the 2024 Board of Trustees Meeting Schedule was made by Helen Corso. The motion passed unanimously.

f. 2024 Friends of the Library Meeting Schedule

The board reviewed the Friends of the Library Meeting Schedule.

g. Cancellation of August Meeting

Wendy Reeve made a motion to cancel the August meeting. The motion passed unanimously.

11. Public Expression

There was no public expression.

12. Adjournment

A motion to adjourn was made by Helen Corso. The vote was unanimous in favor.
The meeting adjourned 7:20 p.m.

Respectfully submitted,
Barbara Best, Secretary
Approved on:

Next Trustee Meeting: Monday, September 18, 2023 at 6:00 p.m.

Upcoming Friends of the Library Meeting: Monday, August 14, 2023 at 3:00 p.m.