



PO Box 935 • 27550 Main Road
Cutchogue, New York 11935
PHONE 631-734-6360 FAX 631-734-7010
www.cutchoguelibrary.org

BOARD OF TRUSTEES
Special Meeting
Saturday, March 16, 2024, 11:00 am

Meeting Minutes

Present (via Zoom): Wendy Reeve, President; Bob McCaughey, Treasurer; Barbara Best, Secretary; Rosemary Winters, Library Director; Helen Corso, Sue Given, Justin Cobis

1. Call to Order, President Wendy Reeve
As a quorum was present, the meeting was called to order at 11:04 am
2. Adoption of the Agenda
A motion to adopt the agenda was made by Helen Corso.. The vote was unanimous in favor.
3. Public Expression
There was no public expression.
4. Old Business
 - a. Contract of Sale – 27700 Main Road, Cutchogue NY, 11935
A motion to approve the Contract of Sale for property 27700 Main Road, Cutchogue NY, 11935 was made by Wendy Reeve. The vote was unanimous in favor.
5. New Business
 - a. Phase 1 Environmental Assessment – Capital Expense
A motion to approve the Phase 1 Environmental Assessment to be completed by J.C. Broderick & Associates, Inc. amounting to \$2,750.00 to be paid from the Capital Account was made by Wendy Reeve. The vote was unanimous in favor.
 - b. Transfer \$95,000.00 to Capital Account
A motion to transfer \$95,000.00 to Capital Account for the purpose of paying the down payment on the purchase of 27700 Main Road, Cutchogue NY, 11935 was made by Barbara Best. The vote was unanimous in favor.
6. Public Expression
There was no public expression.
7. Adjournment
A motion to adjourn was made at 11:12 am by. The vote was unanimous in favor.

Respectfully submitted,



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Barbara Best, Secretary
Approved on: April 15, 2024

Next Trustee Meeting: Monday, April 15, 2024 at 6:00pm
Upcoming Friends of the Library Meeting: Monday, April 8, 2024 at 3:00pm