
BOARD OF TRUSTEES
Regular Meeting
Monday, March 24, 2025 6:00 pm

Meeting Minutes

Present: Kathy Perretta, President; Bob McCaughey, Vice President; Helen Corso, Treasurer; Sue Given (via Zoom), Secretary; Nan Molofsky, (via Zoom), Rosemary Winters, Library Director, Richard Jordan, Ann Sledjeski and Al Coster.

1. **Call to Order**, President, Kathy Peretta
As a quorum was present, the meeting was called to order at 5:58 pm
2. **Adoption of the Agenda**
A motion to adopt the agenda was made by Bob McCaughey. The vote was unanimous in favor.
3. **Public Expression**
There was no public expression.
4. **Approval of the January 27, 2025 Minutes, Secretary Sue Given**
A motion to accept the January 27, 2025 minutes, as amended, was made by Richard Jordan. The vote was unanimous in favor.
5. **Audit Review**, Presented by Al Coster
Al Coster presented an overview of the financial report which reflected very favorably on the Library. Al congratulated the Library on getting the best report we could get.
6. **Financial Reports**, Director, Rosemary Winters
 - a. **Review of the Treasurer's Report**
The Treasurer's reports for January and February were reviewed and discussed.
 - b. **Review of the Multi Fund Report**
The Multi Fund reports for January and February were reviewed and discussed.
 - c. **Approval of the General Fund Warrant**

The General Fund Warrant was reviewed and discussed by the Trustees. A motion to accept the General Fund Warrant dated March 24, 2025, was made by Bob McCaughey. The vote was unanimous in favor.

d. Approval of the Capital Fund Warrant

The Capital Fund Warrant was reviewed and discussed by the Trustees. A motion to accept the Capital Fund Warrant dated March 24, 2025, was made by Richard Jordan. The vote was unanimous in favor.

e. Affirmation of Payroll

Gross Wages for January 3, 2025 were \$38,970.27
Employer Taxes for January 3, 2025 were \$11,020.53

Gross Wages for January 17, 2025 were \$40,000.96
Employer Taxes for January 17, 2025 were \$11,375.19

Gross Wages for January 31, 2025 were \$38,040.25
Employer Taxes for January 31, 2025 were \$10,768.88

Gross Wages for February 14, 2025 were \$38,975.72
Employer Taxes for February 14, 2025 \$10,952.09

Gross Wages for February 28, 2025 were \$39,959.20
Employer Taxes for February 28, 2025 were \$11,298.07

Motion to accept the payroll for the pay periods dated January 3, 17, 31 and February 14 and 28, 2025 was made by Bob McCaughey. The vote was unanimous in favor.

7. Director's Report, Rosemary Winters

Motion to accept the Director's Report dated March 24, 2025 was made by Helen Corso. The vote was unanimous in favor.

8. Committee Reports (Italicized Committees are currently inactive)

a. Investment Committee, Justin Cobis, Richard Jordan

b. Nominating Committee, Kathy Perretta, Sue Given

c. *Policy Committee*, Bob McCaughey, Helen Corso
Under *New Business*, the Policy Committee requests to amend the Notary Policy.

d. Research and Development Committee, B.McCaughey, K. Peretta, H. Corso,
N. Molofsky

Strategic Plan Goal #3 is currently being targeted. Develop and Maintain
an Exceptional Facility.

A meeting was held March 6, 2025 with Staff, Trustees and Friends of the Library to review the results of the goals for the future of the library. Clear conclusions support the library's standing as a community center including a need for a large programming space, more meeting rooms for the library and outside group use, increased parking, outdoor space for events, enhanced physical space for children & Teen/Tween Departments among other things like a Coffee Shop and an enhanced Local History Room.

e. Building and Grounds Committee, Justin Cobis, Richard Jordan

There were several maintenance issues attended to since the last meeting. Kolb changed filters and serviced the burner. The water was turned off at 27700 Main Road. There were cleaning costs incurred while the custodian was on leave and painting of the upstairs gallery was completed and paid for by Friends of the Library.

9. Old Business

There was no old business to discuss.

10. New Business

a. Notary Policy

The Notary Policy has been reviewed and amended and is in compliance with all New York State laws governing the provisions of notary services. Text was added to clarify requirements for proof of identification.

A motion to approve the Notary policy as amended was made by Helen Corso.
The vote was unanimous in favor.

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- b. Northwest Bank Authorization Resolutions
A motion was made by Bob McCaughey to approve the Northwest Bank Authorization Resolutions. The vote was unanimous in favor.
 - c. Emergency Capital Project - Siding Replacement
A motion to approve siding replacement on the South Side of the Church Building by Ratsey Construction was made by Bob McCaughey. The cost is anticipated to be \$4000.00. The vote was unanimous in favor.

11. Public Expression

There was no public expression

12. Adjournment

Motion to adjourn the meeting at 7:16 pm was made by Kathy Peretta.
The vote was unanimous in favor.

Respectfully submitted,
Sue Given, Secretary
Approved on: April 21, 2025

Next Trustee Meeting: Monday, April 21, 2025 at 6:00 pm
Upcoming Friends of the Library Meeting: Monday, April 14, 2025 at 2:00pm